

PROFORMA

Application for appointment by deputation to the post of . . . . .

1. Name of the candidate  
(in block letters) :
2. Father's Name :
3. Date of Birth :
4. Whether SC/ST :
5. Present Address  
(a) Office :
- (b) Residence :

6. Post held at present  
(a) Whether it is cadre post  
or  
(b) Ex-cadre post :

7. Date of appointment to the present  
Post :

8. Present Pay & Scale of Pay :

9. Date of retirement :

10. Educational Qualification (beginning from degree level)

Name of Examination	Year and Name of Passing University	Division	Subject
1.	2.	3.	5.

11. Special Qualifications, if any :

12. Brief service particulars

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Organisation	Post held	Period of <u>Service</u> From To	Pay Scale	Nature of Duties	Remarks
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13. Details of Experience during the last five years (indicate nature of work done)

14. Any other information which the candidate wishes to submit

(SIGNATURE OF APPLICANT)

Station :  
Date :

**Certificate to be furnished by the employer/Cadre Controlling Authority**

1. Certified and verified that the particulars furnished by the applicant above are correct as per the service book records held by this Office/Ministry/Department.
2. Certified that no disciplinary proceedings/vigilance case is either pending/contemplated against the above officer.

Dated:

Signature with rubber stamp :

Name :

Official seal of employer/cadre controlling authority